

## Export Mission Expenses

Participant Cost: \$1,250 per person (one representative per company)

Interest is anticipated to be strong. There is a maximum of 15 slots available on a first come/first serve basis. Payment must be received to formally confirm a slot. Once 15 companies are registered, a waiting list will be started for interested firms.

**Checks should be made out to the NLEDF and mailed to 400 Edwards Street, Shreveport, LA 71101, attention: 2006 Mexican Trip**

### The participant fee covers the following expenses:

- Discounted Gold Key Program in Mexico City and Monterrey
- Two formal receptions arranged by U.S. Commercial Service and Sponsors



### Participants are responsible for individual arrangements and expenses including:

- Hotel accommodations (Estimating two nights in Mexico City, \$400 total incl. taxes; two nights in Monterrey at \$300 total incl. taxes). Participants are expected to make their own arrangements. A discounted rate at a hotel in each day is being arranged for the delegation.
- Airfare
- Expenses for car/drivers for Gold Key appointments (estimate \$400 total for the two days). U.S. Commercial Service will make car/driver arrangements for each participant.
- Meals that are not part of the group receptions/activities
- Transportation to/from the airports
- Other personal or incidental expenses



Mexico City

## US Department of Commerce Gold Key Program

Arranges one-on-one appointments with carefully selected potential business partners in a targeted export market. The Gold Key Matching Services offer:

- Customized market and industry briefings with our trade specialists
- Timely and relevant market research
- Appointments with prospective trade partners in key industry sectors
- Post-meeting debriefing with our trade specialists and assistance in developing appropriate follow-up strategies
- Help with travel, accommodations, interpreter service, and clerical support

### Typical Program

Four to five outside appointments per day. The cost of the Gold Key includes 10 hours per day escort/interpreter (additional hours at 200 Mexican pesos paid directly to interpreter). Local transportation is arranged but client must pay cash to driver (for Mexico City is approximately \$20 per hour US).