

米国大使館商務部「後援名義」申請用紙  
Application for Local Support of Commercial Section,  
United States Embassy - Tokyo

申請日・Date of Request:	
申請団体名・Organization Name:	
代表者氏名・Name of Applicant:	
役職・Title:	
住所・Address:	
電話番号・Phone:	
ファックス番号・Fax:	
Eメール・E-mail:	
イベント名・Event Name:	
会期・Event Date and Time:	
会場(住所・Tel等)・Event Venue:	
イベントウェブサイト Website:	

1.プロジェクト・イベントの詳細: Details of the specific project or event for which nominal support is sought. 同プロジェクト・イベントの企画書、参考資料など: Description of the project or other references:

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2.後援名義取得の目的: What is your objective in seeking endorsement from the Commercial Section of the U.S. Embassy Japan?

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3.プロジェクト・イベントと米国の関わりについて（過去のイベントでの米国企業出展社数など）: Description of relationship of the event with the United States. How many American companies exhibited in the event in the last two iterations? How many American companies do you anticipate exhibiting this year? Next year?:

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4.過去のイベントでの他国からの出展状況について: Third country participation (if any): Other than Japan, which three countries provided the most exhibitors in either of the last two iterations of this show?

5.業者のみの入場か一般消費者入場も可?: How is the show structured between “trade only” and “consumer” days?

6.入場料はいくらですか?: Will admission be charged? If so, how much?:

7.米国企業の出展をリクルートしましたか?: Do you actively recruit for exhibitors in the United States?

8.これまでに米国大使館から後援名義を受けたことは? あれば具体的に: Has your organization ever received a U.S. Embassy "koen" before? From which Embassy Section? when? for what event?

9.他に後援申請を出している先およびその申請結果・ Full details of any other organizations or agencies from whom nominal support to this project or event is sought as well as their responses, if known:

10.米国大使館ブースをご提供いただけますか？ Are you willing to provide booth space so that Commercial Service staff can meet with and help service U.S. exhibitors and help them meet Japanese and third-country buyers?

11.開会式に米国大使館からの出席を希望しますか？ Are you willing to involve Embassy officials in opening ceremonies?

12.イベント後に出展社データなどをご提供いただけますか？ Are you willing to provide post-show data or comments on exhibitor experience with our staff?

13.米国商務省の公式認定イベント制度をご存知ですか？ Have you heard of the U.S. Department of Commerce “Trade Fair Certification” and can we tell you about the recruitment and promotion benefits entailed?

14.アジアの他の国から 15 名程のバイヤーをグループで引率する商務部スタッフに宿泊提供などの支援はありますか？ Would you be willing to offer lodging or other financial support to Commercial Service staff IN OTHER COUNTRIES in Asia who are able to recruit a set number (typically 15) of foreign buyers to register to attend the show?

15.他に特記すべきことがあれば Other information you wish to be considered in support of your application for "koen" -- please describe:

担当者名: Name of contact person

連絡先: address

申請書は郵送、ファックス、eメールのいずれかで下記へご送付ください:

Please send this application form by post, fax or e-mail to:

Fax: 03-3224-5064 e-mail: Office.Tokyo@trade.gov

Embassy of United States, Commercial Section

1-10-5 Akasaka, Minato-ku, Tokyo 107-8420